

**Star Prairie Land Preservation Trust Meeting Minutes**  
**January 10<sup>th</sup>, 2011 – New Richmond High School Commons**

The January, 2011 meeting of the SPLPT was called to order at 5:00 pm by President Beth Wood. Board members present were Beth Wood, Dan Davison, Trish Moberg, Mike Kelly, Valerie Hogan, Mike Reiter and Pete Kling.

The Treasurer's Report was approved as presented. Dan provided an excellent overview of 2010 expenses and the 2011 projected budget.

The Secretary's Report was approved as sent via email.

1. Val provided committee descriptions which were reviewed and approved.
  - a. Property Acquisition and Management Committee - Mike Kelly
  - b. Education Committee – Mike Reiter
  - c. Membership and Fund Raising Committee – Valerie Hogan
  - d. Marketing and Public Relation Committee – Trish Moberg
2. Val has agreed to send out membership renewal confirmations and include a summary of potential committee membership opportunities.
3. Record storage, organization and documentation will continue with storage of these important documents maintained in the filing cabinet located at Ron's Law Office. Mike R. has agreed to coordinate this effort. Any Board member who has the original documents is urged to get them into the system. A database of items maintained there will be provided. Once this is accomplished time lines can be established for annual inspections and other needed activities of the Property and Management Committee.
4. Board notebooks need to be updated and a list should be generated as to what needs to be included in these books.
5. Membership cards with pertinent information for membership committee involvement will be looked into. These cards could be modeled after those utilized by the Friends of the St Croix Wetland Management District and Willow River Rod & Gun Club which lists member interests.
6. Dan Michaelis, our webmaster, will be contacted as to the feasibility of adding a calendar to our website. Committee chairmen could then add their scheduled activities in a timely fashion. Dan will also be contacted about adding a secured membership section to the site. Efforts will also be made to keep our site current.
7. Dan will contact Ron concerning the Sessions Property Deed. The Trust has paid the current tax bill on this parcel.
8. Mike K. reported that the Lyle Nippoldt easement discussions are still ongoing. He will contact Lyle's legal advisor as a follow up and report back at the next meeting.
9. Val reported on a potential interaction with a newly formed group called "Resilient Northern Habitats" which is looking for land protection on and along the Apple River. The SPLPT is very interested in possibly working with this group in the future. Val will provide us more information at the next meeting.
10. Dan will contact Ron to provide information and to update our records with the State of Wisconsin to get the Trust State affiliation.
11. Trish reported on the 2011 New Richmond High School Service Day scheduled for May 20<sup>th</sup>. Groups of students from 5-50 can be provided to perform scheduled work on that day. Val will

assist Trish in identifying potential projects and Mike K. will check with the SPF&GA to identify any needed projects on the McMurtrie Preserve. Projects should be firmed up by the end of February to help in the planning.

12. A motion was made and approved to provide all individuals who have provided easements and property to the SPLPT, lifetime memberships in our organization.
13. Val has agreed to attend a "Gathering Waters Conference" in Green Bay. A motion was made and approved to reimburse Val mileage to the conference at the Federal rate. Val will report back to the board on the conference and also report on her tour of Lambeau Field.
14. Beth has agreed to provide the agenda for upcoming meetings. Cheryl Clemens has provided extremely valuable service to the SPLPT and it was felt that she needs to continue to be a viable part of our organization.
15. At the next annual meeting a motion will be made to amend the by-laws to include the stipulation that all Board Members of the SPLPT need to be paid up members in the group.
16. Land Trust member Don Demulling has indicated interest in potentially holding a kids fish outing at the McMurtrie Preserve this Spring/Summer. This potential activity will be taken up by the education committee.

The next scheduled meeting is set for Monday, March 14<sup>th</sup> at the New Richmond High School Commons starting at 5 pm.

With no further business the meeting was adjourned at 6:45 pm.

Respectfully Submitted,

Mike Reiter - Recorder

**Action Items (Past & Current):**

1. Agreements on McMurtrie gate signed. **(Pete, Ron)**
2. Copies of easements and properties compiled and copies for Notebooks distributed **(Mike R.)**
3. A "canned presentation" to promote the trust developed. **(Pete)**
4. A Site Inspection Checklist for easements developed **(Valerie, Cheryl & Aleisha)**
5. Fundraiser planned **(Beth & Valerie)**
6. Status of Sessions Property defined **(Pete, Dan & Ron)**
7. Cheryl has provided a list of SPLPT easements and deed restrictions. The Property Committee will review this and draft a Plan of Action. Copies of these documents will be placed in our filing cabinet at Ron's office.
8. A "Site Inspection Check List" and "Annual Landowner Questionnaire" handouts with a cover letter will be sent out annually to track compliance. The Property Committee will be responsible for this effort.
9. Proper documents will be secured and stored in our repository in Ron's office. Board notebooks will be updated and standardized. **(Mike R.)**
10. Membership cards evaluated **(Mike R. & Val)**
11. Website updated and webmaster contacted for additions **(Mike R. , All)**
12. State of Wisconsin affiliation status updated **(Dan, Ron)**
13. Report on Nippoldt property **(Mike K.)**
14. NR High School Service projects identified **(Mike K., Trish, Val)**